

DISCLAIMER

The attached minutes are DRAFT minutes. Whilst every effort has been made to ensure the accuracy of the information, statements and decisions recorded in them, their status will remain that of a draft until such time as they are confirmed as a correct record at the subsequent meeting.



AGENDA ITEM NO 3

Horfield and Lockleaze Neighbourhood Partnership 7 pm on Monday 23 June 2014 Upper Horfield Community Trust Eden Grove Bristol

(A) De-notes absence (P) De-notes present

Ward Councillors

Horfield Councillors – Claire Hiscott (P) and Olly Mead (P)

Lockleaze Councillors – Gill Kirk (P) and Estella Tincknell (P)

Partners

Representatives of people who live and work in the Neighbourhoods of Horfield and Lockleaze

Jane Cunningham (P) - Horfield Resident / Walking 4 Health

Anna George (P) - Horfield Resident & School Governor

Steve Barrett (A) - Horfield Resident

Alderman Bill Martin (P) - Horfield Resident & Deputy Chair of Upper Horfield Community Trust

Nick Stephenson (A) - Local Resident and Equalities Representative

Joy Langley (A) – Lockleaze Resident & North Bristol Advice Centre

Robert Hall (A) – Lockleaze Resident

Martyn Chinn (P) - Lockleaze Resident

Ruth Gearing (A) - Lockleaze Resident & Friends of South Purdown

Fiona Deas (P) – Horfield Resident & Upper Horfield Community Trust

Lockleaze Neighbourhood Trust

Upper Horfield Community Trust

United Communities

Neighbourhood Police Team

Avon Fire and Rescue

Other interested parties

Caroline Hollies

BCC, Area Co-ordinator

Paul Griffiths

BCC Neighbourhood Officer

Steve Gregory

BCC, Democratic Services

1. Welcome and introductions

The Chair of the NP welcomed all present and introductions were made. The

Partnership also placed on record their deeply held thanks to former Councillor, Sean Emmett for all his work on behalf of the Partnership and to Johanna Holmes for all her work as the Area Co-ordinator.

Also present were Alex Wood, David Jepson, Anne Garland, John MCGuire, Arthur Massey, Steve England and Rob Barker.

2. Apologies for absence.

Apologies had been received from Joy Langley, Steve Barrett, Robert Hall, Sally Gapper.

3. The Minutes of the meetings of –

(i) Horfield & Lockleaze Neighbourhood Partnership held on 20 March 2014 were confirmed as a correct record and signed by the Chair;

(ii) Horfield & Lockleaze Neighbourhood Committee held on 21 May 2014 were agreed as a correct record by Councillors Hiscott and Tincknell who were present at the meeting. Former Chair Pete Levy to sign the Minutes in due course.

4. Matters arising including action sheet

Minute No 5 – Local Traffic Schemes confirmed that the Traffic & Transport Group had met prior to this meeting but no decision had been made pending further information.

Action: Neighbourhood Partnership Co-ordinator to chase up.

Minute No 11 – Local Train Station, all Councillors present confirmed their commitment to continue the work led by Sean Emmett for a railway station for Horfield & Lockleaze.

Action sheet items

Beaufort Road – Olly Mead suggested that traffic problems could be solved with bollards but noted that a Traffic Regulation Order was needed and this put the cost up too much, possible application for CIL funding might resolve however. Traffic & Transport Group to consider this.

Action: Neighbourhood Partnership Co-ordinator to put on agenda for next Traffic & Transport Group meeting.

Monks Park open space – local Councillors to team up with Neighbourhood Co-ordinator/Officer to progress this and give an update at the next Environment Group meeting on 21 June.

Action: Neighbourhood Partnership Co-ordinator/Officer to liaise with local councillors and put on agenda for next Environment Group meeting

on 21 June.

Seaview Close – problem raised by Arthur Massey about difficulty turning right and potential risk of an accident. Information to be given to officers to look at.

Action: Neighbourhood Partnership Co-ordinator to co-ordinate.

Employment Enterprise Group update requested by Estella Tincknell. Information to be provided.

Action: Neighbourhood Partnership Co-ordinator.

Item about a bus stop raised and lack of shelter for seven weeks. Related to a road island being placed nearby, more information needed.

Action: Neighbourhood Partnership Co-ordinator.

5. Declarations of interest

None declared.

6. Public forum

None received.

7. AGM report

The Neighbourhood Partnership considered a report of the Neighbourhood Partnership Co-ordinator (agenda item no. 7) confirming and/or noting a range of procedural matters. Appendix A to the report was circulated to Members at the meeting.

Chairing arrangements for 2014/15

NP – no nominations were received. Martyn Chinn volunteered to Chair for six months (2 x meetings) and then review. This was agreed unanimously;

NC – no nominations were received. Councillor Hiscott proposed that a similar approach be made ie, volunteering for a shorter term, this was supported.

Agreed that Councillor Hiscott be Chair of NC for two meetings when the meeting was held in the Horfield area and Councillor Tincknell would Chair two meetings when it was held in the Lockleaze area. This was agreed unanimously.

All were agreed that future chairing arrangements should be kept flexible.

Devolved budgets

Area Co-ordinator asked members if they wished to retain powers over

devolved budgets or prefer to delegate to council officers. The Partnership unanimously agreed to retain powers for devolved spending.

Cameron Centre Lockleaze

Martyn Chinn informed the Neighbourhood Partnership of proposed demolition of the Cameron Centre despite local residents wanting to retain it and asked for support. Members gave their unanimous support to retain the building at least in the short term.

Meeting schedule

Noted that on page 24 (and page 62) venue for Horfield Neighbourhood Forum should read Upper Horfield Community Centre not Horfield CoE Manor Farm Primary School;

Traffic & Transport Group - to be set up by Neighbourhood Partnership Co-ordinator and include on the agenda Beaufort Road issue;

Communications Group – a discussion centred on difficulty of getting volunteers for this due to the time and commitment required to make it meaningful although all members acknowledged the importance of it.

Agreed to run a pilot meeting and seek volunteers again;

Action: Neighbourhood Partnership Co-ordinator to arrange.

Agreed that -

(1) The Neighbourhood Partnership membership be noted and the charring arrangements for 2014-15, as set out above, be agreed;

(2) The Neighbourhood Committee (NC) and Neighbourhood Partnership (NP) Terms of Reference and the NC Financial Operating Framework be noted;

(3) The devolved budgets and influence on services be noted and powers to influence and make decisions on spend to be retained by the Partnership;

(4) The meeting schedule including subgroups and forums be agreed including a pilot meeting of the Communications Group;

(5) The financial statement and expenditure from 2013-14 be noted;

(6) The dates for updating the NP action plan and communications plan be noted.

8. Wellbeing

The Neighbourhood Partnership considered a report of the Neighbourhood Partnership Co-ordinator (agenda item no. 8) setting out the Wellbeing budget and spend to date.

The Neighbourhood Committee also considered the recommendations of the Grants Subgroup in respect of applications received since the last meeting and and on being put to the vote unanimously –

Resolved - that

1. the budget for 2014/ 2015 be noted;

2. with regard to the the seven current grant applications, the Grants Panel's recommendations and the Neighbourhood Committee decisions –

- (1) Smoothie Bike – not approved;**
- (2) Events for Older People – approved funding for the Horfield Court project only;**
- (3) Family activities – approved;**
- (4) Photography competition & walks – approved subject to the Applicant providing firm evidence of having a Safeguarding Policy, Public Liability Insurance and a commitment to provide an evaluation report at the end of the Project;**
- (5) PA and music equipment – approved subject to more information being provided;**
- (6) Family forest feasts – application supported subject to sufficient information being provided about how the Applicant would engage local residents;**
- (7) Bristol Rovers Community trust extra time for over 60's – deferred for more information;**

3. the grant distribution across the Neighbourhood Partnership be as set out below;

Applicant	Project	£ requested	£ Amount Recommended
Buzz Lockleaze	Smoothie Bike	£1,725.00	00.00

Places for People	Events for older people	£217.50	£50.00
North Bristol Somali Women's Group	Family Activities	£2,000.00	£2,000.00
Stoke Park Action Group	Photography comp and walks	£1,711.00	£211.00 (for photography comp only)
Studio 7	PA and music equipment	£1,849.43	(Conditional) £1,849.43
St Werburghs City Farm	Family Forest Feasts (family cooking, growing and creativity sessions)	£1,300.00	£1,300.00
Bristol Rovers Community Trust	BRCT's Extra Time - weekly group for over 60's - physical and social activities.	£2,000.00	£2,000.00 Subject to futher information from the applicant
		£8,802.93	

9. Section 106 allocation – The Vench

The Neighbourhood Partnership considered a report of the Neighbourhood Partnership Co-ordinator (agenda item no.9)

Councillors Tincknell and Hiscott expressed concern about the 'thin nature' of the previous Application and asked that this be noted.

The Neighbourhood Committee –

Agreed that the allocation of £50,000 S106 funding be approved.

10. Neighbourhood Management Service – update

The Neighbourhood Partnership considered a report of the Service Manager for Neighbourhoods (agenda item no.10).

Some concern was expressed about citywide event meeting dates arranged during August and consequent risk of low attendance due to holiday period. Partnership was informed that the timetable was tight and this schedule could not be avoided. Invites to all meetings would be made via the Neighbourhood Partnership Co-ordinator.

Another point of concern raised was that it would be difficult to progress some of the items coming out of the NP Review Update without the NP understanding the impact of the Council's budget cuts and staff changes resulting from restructuring.

Agreed that the report be noted.

11. Devolved Services

The Neighbourhood Partnership considered a report of the Neighbourhood Partnership Co-ordinator (agenda item no.11) setting out progress on all devolved services and requesting decisions by the Neighbourhood Committee where required.

The Partnership was advised to invite expressions of interest for the remaining S.106 money of £147k for youth and play facilities within the Lockleaze Ward and perhaps narrow this down to obtain more worked up bids. Important to also include sports organisations. Agreed to consider in more depth at the 18th September meeting.

Agreed that -

- 1. the status of previous Local Traffic Schemes be noted;**
- 2. the up-date on the Parks Section 106 funded projects be noted;**
- 3. the up-dates on 2013/2014 Clean & Green projects be noted;**
- 4. the re-allocation of last year's Clean & Green budget be approved;**
- 5. the current devolved Section 106 contributions be noted;**
- 6. the up-dates on 2013/2014 Carriageway Surface Dressing and Footways resurfacing projects (Appendix 1) be noted.**

12. Neighbourhood Working report

The Neighbourhood Partnership considered a report of the Neighbourhood Partnership Co-ordinator (agenda item no. 12) which provided an update on the work of the NP since the last meeting.

Discussion took place about parking issues at the new Southmead Hospital site and a member of the public said that he had photographic evidence of the problems being faced there which also included a litter problem. The Chair asked that as much evidence as possible be collected so that the NP could consider this matter further.

Agreed that the priorities update be noted.

13. Neighbourhood Partnership report

The Neighbourhood Partnership considered a report of the Neighbourhood Partnership Co-ordinator (agenda item no. 13).

A query was raised by Councillor Tincknell about how Green Capital Partnership was advertised. Paul Griffiths Neighbourhood Officer undertook to find out.

Action: Paul Griffiths Neighbourhood Officer

Agreed that the report be noted.

14. Any other business

(1) Bill Martin said he could not attend the next Environment Group meeting and asked that someone attending raise with First Bus the possibility of a second raised bus platform to be installed on Monks Park due to a problem with the numbers 24 and 76 bus service. This was noted.

(2) Olly Mead expressed his sincere thanks to Jane Cunningham for her work as Chair of the Partnership, members agreed unanimously and applauded Jane.

Olly also gave thanks to Council Officers that enabled the Partnership to do its work, particularly during a time of budget cuts and restructuring.

15. Date of next meeting

The next meeting of the Horfield and Lockleaze Neighbourhood Partnership is to be held on Thursday 18th September 2014 at 7 pm at the Cameron Centre, Cameron Walk, Lockleaze.

(The meeting ended at 9.25 pm)

CHAIR